



MANNING ELLIOTT

CHARTERED ACCOUNTANTS

Job Title:**Senior Accountant - Audit and Assurance****Purpose of Role:**

- The team Member completes routine engagements and assignments within complex engagements as well as meeting client and self development expectations

Reports to:

- Partners and Managers

Qualifications, Skills, Experience and Personal Attributes

- CA designation with a minimum of three years work related experience
- Strong technical knowledge
- Public company experience, audit experience, SOX experience with US filings and/or a strong desire and interest
- Excellent communication and presentation skills
- Creative problem solving ability
- Experience in delivery of quality client service
- Strong interpersonal and relationship building skills
- Team member with a positive “can do” approach
- Day to day operation of relevant technology systems

Responsibilities

- Assisting the Partners and or Managers on a variety of engagements including:
 - Audits;
 - Reviews;
 - Compilations; and
 - Work on public and private companies and NPO organizations.
- Preparation of corporate and personal income tax returns for owner managed businesses.
- Maintains Health & Safety Environment
- Participates in firms Team Development and Performance Management Program
- Adheres to the firms Quality Control Standards

We offer an exceptional work environment that allows our team members to enjoy a balanced lifestyle while providing them with opportunities for professional and personal growth. Our attractive salary and benefit package and flexible summer work schedule will appeal to talented individuals who share our desire to be the best. If you have strong technical and interpersonal skills and desire a challenging position with a progressive accounting firm, please submit your resume to:

exceptionalpeople@manningelliott.com