



**Job Title:** **ACCOUNTANT  
PRE-APPROVED ASSURANCE/  
PRE-APPROVED DIRECT TO TAX**

**Purpose of Role:**

- To complete the CPA Professional Education Program and successfully pass all Modules
- Is responsible for learning and applying technical skills and working as part of a team carrying out tasks under close coaching and supervision

**Reports to:**

- Manager/Senior Manager/Partner

**Qualifications, Skills, Experience and Personal Attributes**

- Candidates must complete an undergraduate degree and cover specific subject areas and prerequisites of the CPA Professional Education Program
- Excellent verbal and written communication skills
- Provide quality client service
- Creative problem solving ability
- Strong interpersonal and relationship building skills
- Team member with a positive “can do” approach

**Responsibilities**

- Develops and applies an understanding of public practice
- Develops and applies technical skills both on the job and through formal learning channels
- Able to use relevant technology
- Seeks to gain knowledge of client business and general business processes
- Works effectively within a team
- Actively listens and ask questions
- Develops a working knowledge of business market
- Effectively organizes and documents work
- Monitors task progress in a timely and organized manner
- Actively supports and participates in firm wide initiatives
- Participates in the firm’s Team Development and Performance Management Program
- Adheres to the firm’s Quality Control Standards

We are one of the largest independent regional firms operating exclusively in British Columbia. We offer an exceptional work environment that allows our team members to enjoy a balanced lifestyle while providing them with opportunities for professional and personal growth. Our attractive salary and benefit package and flexible summer work schedule will appeal to talented individuals who share our desire to be the best.

Regardless of your eventual CPA career destination, we can provide you with the opportunities and support you’ll need to get there.

When you successfully complete the Professional Education Program, you will be eligible to take the Common Final Exam.